



MEMOSA EDUCATION GROUP

E: mdm@memosa.info | W: www.memosa.info

Agent Application Form

1. COMPANY DETAILS

Legal Entity/Name		Trading Name	
Registration No		Place of Registration	
Expiry Date		ABN (Australia Only)	
Office Address	Office No/Street Full Name		
	Town/City	State/Province	Country Post/Zip Code
Contact Person		Telephone	
Primary Email (Mandatory)		Alternate Email	
Website		Social Media	

2. DETAILS OF COMPANY DIRECTOR/EXECUTIVES

Name of Company Head	Given Names	Family Name	Gender	Male	Female	Other
Direct Email			Mobile			

3. INFORMATION SURVEY

When was your Agency established?		Country	
What Educational Providers do you currently represent?	Please list minimum 2 providers		
From which country/countries does the company primarily recruit students?	Please list names of countries		
How many students did you send to Educational Provider last year?	Please list numbers of students		
Has your company ever had its agreement terminated with any Education Providers?	No Yes→please specify below:		
What courses do you think will be popular for your students?			
How many students do you believe you can send to MEMOSA in the next 12 months?			

4. REFERENCES

Reference 1		Reference 2	
Name of Referee	Given Names Family Name	Name of Referee	Given Names Family Name
Position		Position	
Institution		Institution	
E-mail		E-mail	
Mobile		Mobile	

4. DECLARATION

I, the undersigned, confirm that the information provided in this application is true and accurate to the best of my knowledge. I authorize Memosa Education Group to contact my referees, to collect information/details as required. I agree to provide accurate advice to prospective students regarding the course, admission requirements, visa requirements, study options as well as assistance with applications, travel arrangements and pre-departure information. Additionally I agree **NOT** to: 1) engage in dishonest practices, including suggesting to international students that they come to overseas on a student visa with a primary purpose other than full-time study; 2) facilitate the enrolment of international students who do not comply with the conditions of their student visas; and, 3) engage in false or misleading advertising and recruitment practices.

Signature of Company Head

Date

NOTE: Completion of this form does not result in automatic approval for appointment. Please attach any relevant supporting documents as MEMOSA's decision to offer an Agent Agreement will be based on the contents of this Agent Application form, the strategic alignment to market needs, the current representations in the region and reference checks.

Please email this completed form and attach a copy of your company profile and certificate of the company to mdm@memosa.info

OFFICE USE ONLY

Reference check completed	YES	NO	Company Certificate Attached	YES	NO
Outcome of Application	Approved	Rejected	Comment		
Staff Name			Position		
Signature			Date		